

Rental Property Request for Improvement

This addendum is to be incorporated into the Residential House Lease Agreement, dated _____ by and between _____ ("Landlord") and _____ ("Tenant," whether one or more) regarding the Rental Property Located at: _____

This addendum serves as a written request and authorization to perform permanent additions, changes, or improvements to the rental property subject to the attached lease. Any Tenant wishing to construct an improvement to their rental property must submit this "Home Improvement Request Form" to the Property Manager and Landlord for approval at least 30 days prior to the start of any construction. If the proposed work involves changing the paint color of any interior room or surface, a separate Paint Addendum must also be completed prior to start of any improvement.

TENANT MAY NOT BEGIN ANY WORK WITHOUT COMPLETION OF THIS FORM AND RECEIPT OF LANDLORD'S WRITTEN APPROVAL.

Description of Improvement to be completed:

Location of Improvement:

Materials Planned for Improvement:

Include any Sketches or Illustrations on Separate Page

Who will perform this improvement? Tenant Contractor
If Contractor, list name: _____
Contractor phone number(s): _____
Is Contractor Licensed? Yes No License #: _____

Anticipated Start Date: _____ Anticipated Completion Date: _____

Estimated Cost of Improvement: _____
Is Tenant requesting for Landlord to pay for any portion of this improvement?
 Yes No
What amount is Tenant requesting Owner to pay?: _____

Tenant Initials:

- ____, ____ Tenant agrees to refrain from beginning property improvements until he/she receives written approval from the Property Manager.
- ____, ____ Tenant understands that this application and any approval thereof implies that all improvements will be done using good workmanship and in accordance with all federal, state, local, and association regulations, including (but not limited to) permits, inspections, etc.
- ____, ____ All improvements must be of “professional quality”.
- ____, ____ Property Manager has the right to require Tenant to make any final adjustments or changes to any improvement at their discretion upon final inspection.
- ____, ____ If any improvements are deemed to be unsatisfactory by Property Manager, Tenant may be required, at Tenant’s sole expense, to complete additional adjustments, refinishing, or repair. Additionally, Property Manager may require final adjustments, refinishing, or repairs to be conducted by Property Manager’s choice of authorized contractor(s).
- ____, ____ Tenant understands that Property Manager will inspect all improvements upon completion for final certification & approval.

Date

Tenant Signature

Tenant Signature

Owner:

- Approves Tenant’s Request for Improvement.
- Declines Tenants’s Request for Improvement

Approves Tenant's Request for Improvement with the following revisions or changes:

Owner Signature

Date

Property Manager: I certify that all improvements have been completed and were personally inspected by myself on _____. All work is noted to be of satisfactory/ unsatisfactory condition.

Comments: _____

Property Manager

Date